



City of Jonesboro Operating Budget FY 2012

Fund: General Fund		Department: City Clerk			
Account Name	2010 Actual	2011 Budget	2012 Budget	Difference	
Salaries- City Clerk	\$ 138,773	\$ 138,773	\$ 142,941	\$ 4,169	
Holiday Pay	1,025	1,025	1,056	31	
Group Insurance	14,974	15,000	15,501	501	
Payroll Taxes	8,248	8,604	8,928	324	
Uniforms	0	0	250	250	
Expenses (Travel & Training)	3,936	5,600	5,600	0	
Insurance and Licenses	330	350	300	(50)	
Professional Services	2,028	5,600	5,600	0	
Postage	201	300	300	0	
Advertising and Printing	8,030	9,500	9,500	0	
Office Supplies	1,008	1,000	1,000	0	
Dues & Subscriptions	424	555	555	0	
Minor Equipment & Furniture	0	0	500	500	
Rentals/ Contracts	186	250	250	0	
Unemployment/Wkms.Comp.	240	0	0	0	
Medicare Contributions	1,929	2,012	2,088	76	
Maintenance Contracts	13,654	15,151	15,151	0	
TOTAL	\$ 194,985	\$ 203,720	\$ 209,520	\$ 5,801	

City of Jonesboro Authorized Position FY 2012

Fund: General Fund

City Clerk Department Total Staff of 3 Employees

- 1 City Clerk
- 1 Office Manager
- 1 Admin Assistant

Job Title		Salary
City Clerk	\$	74,308.21
Office Manager		39,777.74
Admin Assistant		28,855.53
TOTAL	\$	142,941.48