



Planning & Inspections Department
307 Vine St.
Jonesboro, AR 72401
Ph# (870) 932-0406 / Fax#(870) 336-3036

"Helping to Build A Better Community"

ON-PREMISE SIGN PERMIT APPLICATION

Sign Site Address: _____ Zip: _____

Is the sign off site? _____ Is the sign joint identification? _____

Property owner signature _____.

GENERAL INFORMATION

Name of Business: _____ Bus. Phone #: _____

Business Owner: _____ Home Phone: _____

Business owner address: _____ Zip Code: _____

Property Owner: _____

Property owner address: _____

Sign Contractor: _____ Phone #: _____

Contractor address: _____ Zip Code: _____

Contractor Privilege #: _____

Please circle: NEW / ALTERATION / ADDITION

Is sign for a new building? _____.

Is sign for a new business in an existing building? _____ Has the business registered with the City? _____

Alteration or addition to existing sign(s), specify, _____

Setback from right-of-way for freestanding or monument sign? _____ From nearest property line _____.

Type of Display surface? _____.

Type of support with material? _____.

Please specify; illumination: Neon / Fluorescent / Direct / Indirect / None.

If the sign is electrical, list the UL #'s: _____.

Continued on reverse side

THE FOLLOWING INFORMATION MUST BE INCLUDED BEFORE A PERMIT CAN BE ISSUED:

***Color elevation or picture of sign with dimensions (width, height) and type of mounting including the material in which sign will be mounted. Elevation shall convey the wording of the sign.**

Wall Only: Elevation of wall showing location of proposed sign, wall dimensions, and all other signs on wall.

Freestanding: Site plan indicating location of sign (see site plan requirements).

Proposed sign(s):

List each sign type below: Wall, Freestanding, Monument, Joint ID, Projecting, Area, or specify if other.

<u>Type Sign</u>	<u>Cost of Sign</u>	<u>*Illumination</u>	<u>Ht. from ground</u>	<u>Width x Length = Area</u>	<u>FEE</u>

Existing sign(s) on this site: (include photograph)

List each sign type below: Wall, Freestanding, Monument, Joint ID, Projecting, Area ID or specify if other.

<u>Sign Type</u>	<u>Permit #</u>	<u>Illumination</u>	<u>Length x Width = Area</u>	<u>Grade</u>	<u>Notes</u>

Master Electrician shall obtain an electrical permit for power wiring before permit will be approved.

This permit becomes null and void if work or construction authorized is not commenced within six months, or if construction of work is suspended or abandoned for a period of six months at any time after work is commenced.

I certify that I have read and examined this application and know the same to be true and correct. All provisions of law and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Applicant Signature: _____ Date: _____.

Planning Division <i>(For official use only)</i>	
Zoning: _____ Appeal #: _____ Date _____ Permit#: _____ Encroachment _____	
Nonconforming Section: _____	
In Conformance with Section: _____	
_____	_____
Planning Official	Date

Comments:



City of Jonesboro Planning Department

Planning/Zoning Fee Schedule (Effective January 4, 2010)

Fee Description

Fees

Single Family Residential Approvals- Planning Review

New Single Family Dwelling (per structure)	\$50.00
New Multiple Family Dwellings (per plan submittal)	\$100.00
Additions To Residential Dwellings (increase in footprint)	\$25.00
Detached Buildings and Other Accessory or Temporary Structure	\$25.00
Alterations or Repairs of Residential Dwelling	\$25.00
Swimming pools (above or below ground)	\$25.00
Walls, fences, decks, antenna towers & satellite dishes,	\$25.00
Multi-family Additions	\$50.00
Multi-family Accessory Structures	\$50.00

Commercial Building Permits- Planning Review

(0) square feet to 10,000 square feet Commercial Building Area	\$250.00
10,001 square feet or more Commercial Building Area	\$500.00
Interior alterations or repairs of commercial or industrial structures	\$100.00
Awnings and Canopies	\$100.00
Accessory buildings,walls,fences,decks,antenna/cellular towers & satellite	\$100.00
Parking Lots	\$100.00
Landfill and Extraction (land use only)	\$500.00
Gravel Mining	\$500.00
Change of Use Certificate	\$35.00
Commercial Storage Tanks	\$100.00
Temporary Tents, Trailers & Structures	\$100.00

Residential Zoning Districts

Zoning Map Amendments - Single Family Districts	
Base Fee +	\$250.00
Per Acre Fee	\$100.00
Zoning Map Amendments - Multiple Family Districts	
Base Fee +	\$250.00
Per Acre Fee	\$100.00

Non-Residential Zoning Districts

Zoning Map Amendments	
Base Fee +	\$300.00
Per Acre Fee	\$100.00

Special District Applications

Village Residential Overlay	\$250.00
JMA-O, Jonesboro Municipal Overlay District	\$250.00
Planned Development District	
Fee per stage (Preliminary, Final, Modifications)	\$250.00

Board of Zoning Appeals Fees

Residential Appeal Fees	\$100.00
Commercial Appeal Fees	\$200.00
Conditional Use (MAPC)	\$200.00
Compatible Non-Comforming Use (BZA)	\$200.00

Subdivision Planning Fees

Minor Plats & Replats (Administrative Approvals):	
Base Fee	\$200.00
Reviews requiring MAPC Approval)	
Subdivisions: 0 to 20 acres	
Base Fee +	\$250.00
Per Lot Fee	\$4.00
Subdivisions: 0 to 20 acresOver 20 to 40 acres	
Base Fee +	\$500.00
Per Lot Fee	\$4.00
Subdivisions: 0 to 20 acresOver 40 acres	
Base Fee +	\$1,000.00
Per Lot Fee	\$4.00

Off-Site signs (Billboards)	\$500.00
High Rise Interstate Signs (per face)	\$250.00
Bulletin Board	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Construction Sign	
Base Fee	\$50.00
Ground Sign New	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Wall & Awning Signs	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Directional Sign	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Pole Sign	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Marquee Sign	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Corner or Interior Parcel Sign	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Promotional Event Signs:	
a. Promotional Event	
Base Fee	\$50.00
b. Special Event Sign/banner	
	\$35.00
c. Grand Opening Sign	
	\$35.00

Mapping and Duplicating Services

8 1/2"x11" Copies (Blk/Wht):	
Fee Per Page	\$0.10
8 1/2"X11" Maps (Color Map) Fee Per Page	
Fee Per Page	\$0.50
Over size pages	
Fee Per Page	\$5.00
Zoning Resolution	
Fee Per Page	\$0.30
Zoning Resolution	
Plus Postage (if applicable)	\$10.00
Zoning Map (36"x50")	
Fee Per Page + Postage	\$25.00
Land Use Map (36"x44")	
Fee Per Page	\$20.00
11"x17" Maps	
Fee Per Page	\$1.00
Property Owner Search/Plat Map	
Fee Per Page	\$25.00
Zoning Certification/Verification Research Letter (Certifying Zoning on a parcel)	
Fee Per Page	\$36.00

*Applicants pay all charges for publications and recordings on Final Development Plans and Variations, Public Notices & Legal Ads
Please make all checks payable to: City of Jonesboro*

ORD-09:087; ORD:-09:088; RES-09:161: 11/17/09