

**APPLICATION FOR RESIDENTIAL BUILDING & ZONING PERMIT
APPLICATION**

Planning & Zoning, P.O. Box 1845, Jonesboro, AR 72403 – (870) 932-0406, fax (870) 336-3036
www.jonesboro.org

(OFFICE USE ONLY) PERMIT NO. ISSUED:		DATE:
Property Information		Parcel No. (if known) _____
Address:	City:	
Zoning Classification:		
Please describe proposed use:		
Applicant's Name:		
Address:		
City:	State:	ZIP Code:
Phone:	Email Address:	
Arkansas Contractor License #:	Privilege #:	
Owner's Name: (If Same, Input Same)		
Address:		
City:	State:	ZIP Code:
Phone:	Email Address:	
One (1) Copy of Site Plan: Yes / No <i>(Please circle)</i>	One (1) Set of Construction Documents: Yes / No <i>(Please circle)</i>	
One (1) Copy of SWPPP: Yes / No <i>(Please circle)</i>	Code Review Included: Yes / No <i>(Please circle)</i>	
Type of Construction:	CONTRACTED PRICE OF PROJECT: \$	
Seismic Zone #3 Signed Certification: Yes / No <i>(Please circle)</i>		
Engineering Firm:		
Engineer's Certification and Signature: Yes / No <i>(Please circle)</i>		Phone:
Address:	City:	State:
Architectural Firm/Plans Drawn By:		
Architect's Certification and Signature: Yes / No <i>(Please circle)</i>		Phone:
Address:	City:	State:
Floodplain: Yes / No <i>(Please circle)</i>		Flood Zone :
Floodplain Permit: Yes / No <i>(Please circle)</i>		
FEMA CLOMR/LOMR Required: Yes / No <i>(Please circle)</i>	GF Issuance:	Certificate #:

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TYPE OF IMPROVEMENT:	PROPOSED USE:
New Building:	Multi-Family: No of Units:
Addition:	Institution:
Alteration:	
Demolition:	Temporary Structure:
Moving:	Home Occupation:
Foundation Only:	Storage Shed:
Pool:	Fence:
Accessory Apartment:	Pool House:
Other:	

COMMENTS (OFFICE USE ONLY)

Planners Remarks:

Engineering Remarks:

Building Department Remarks:

Review Status:

Zoning:	Engineering:	Building:	C.O. Issuance Date:
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APPLICANT'S CERTIFICATION

I certify that the answers to the above questions and any statements made on same are true and complete to the best of my knowledge.

Print Name :	Designation:	Phone/Fax:
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Email:

Signature:	Date:
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**OWNER/BUILDER AFFIDAVIT
CITY OF JONESBORO, ARKANSAS**

Ark. Code Ann. §17-25-501 et seq. requires a residential license for certain residential buildings.

A property owner who acts as a residential building contractor for the purpose of constructing his own residence is not required to have a residential building license to make application for a building permit of a single family residence that is intended to be the property owners residence, unless the property owner constructs more than one residence per calendar year.

PROPERTY ADDRESS _____

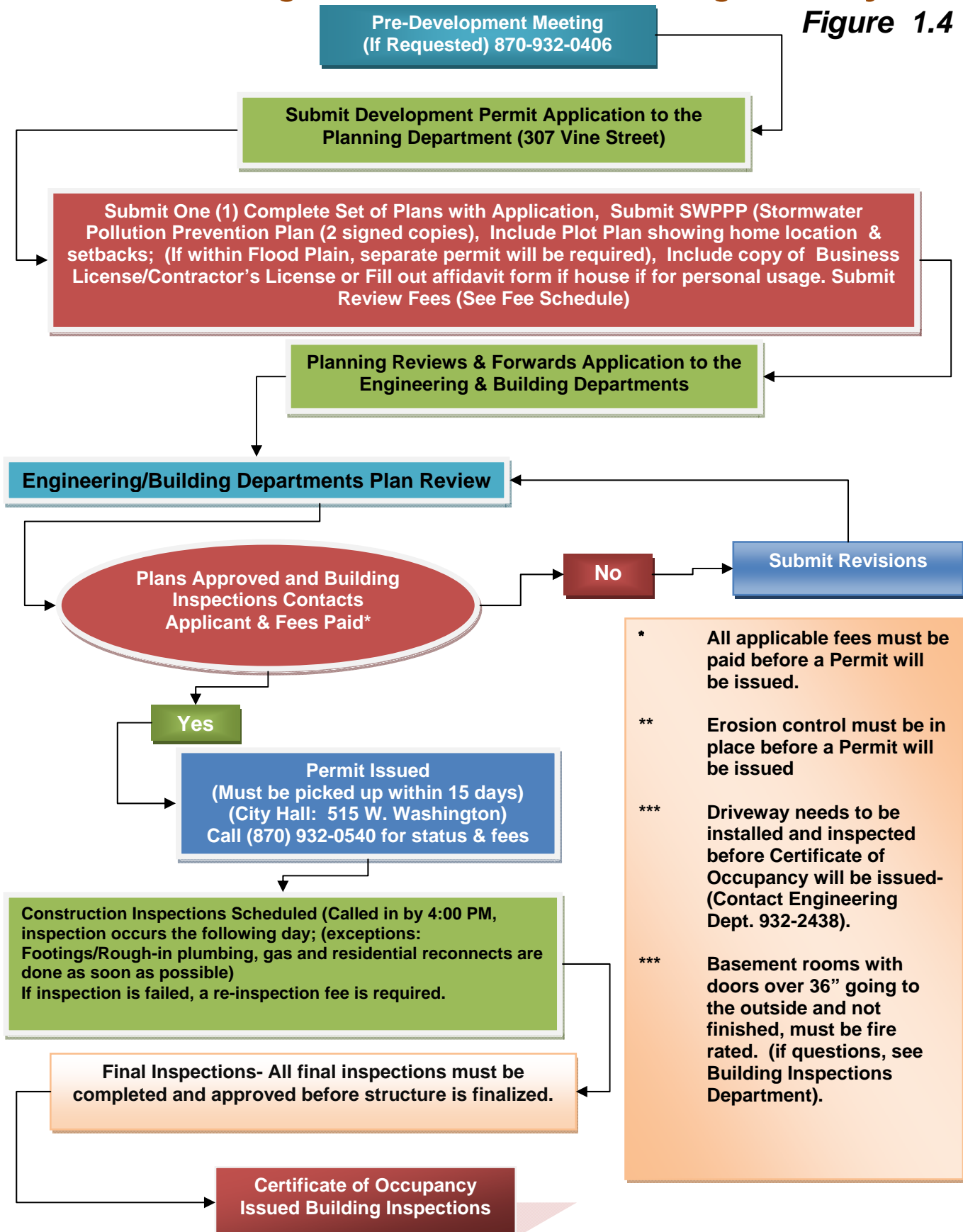
Now, on this _____ day of _____, 2____. **I**, _____
(Please print your name)

declare that I am applying for a building permit for the above described property; that I will be responsible for performing the work and meeting the requirements of all codes, ordinances, and laws; that I am the owner of the above described property; that I am an occupant of the property; and that the intent of the use of the property is by the owner as a single family residence. Therefore, I am not required to have a residential building license.

Owner's Signature _____ **Date** _____

Building Permit – Residential Single Family

Figure 1.4



- * All applicable fees must be paid before a Permit will be issued.
- ** Erosion control must be in place before a Permit will be issued
- *** Driveway needs to be installed and inspected before Certificate of Occupancy will be issued- (Contact Engineering Dept. 932-2438).
- *** Basement rooms with doors over 36" going to the outside and not finished, must be fire rated. (if questions, see Building Inspections Department).





City of Jonesboro Planning Department

Planning/Zoning Fee Schedule (Effective January 4, 2010)

Fee Description

Fees

Single Family Residential Approvals- Planning Review

New Single Family Dwelling (per structure)	\$50.00
New Multiple Family Dwellings (per plan submittal)	\$100.00
Additions To Residential Dwellings (increase in footprint)	\$25.00
Detached Buildings and Other Accessory or Temporary Structure	\$25.00
Alterations or Repairs of Residential Dwelling	\$25.00
Swimming pools (above or below ground)	\$25.00
Walls, fences, decks, antenna towers & satellite dishes,	\$25.00
Multi-family Additions	\$50.00
Multi-family Accessory Structures	\$50.00

Commercial Building Permits- Planning Review

(0) square feet to 10,000 square feet Commercial Building Area	\$250.00
10,001 square feet or more Commercial Building Area	\$500.00
Interior alterations or repairs of commercial or industrial structures	\$100.00
Awnings and Canopies	\$100.00
Accessory buildings,walls,fences,decks,antenna/cellular towers & satellite	\$100.00
Parking Lots	\$100.00
Landfill and Extraction (land use only)	\$500.00
Gravel Mining	\$500.00
Change of Use Certificate	\$35.00
Commercial Storage Tanks	\$100.00
Temporary Tents, Trailers & Structures	\$100.00

Residential Zoning Districts

Zoning Map Amendments - Single Family Districts	
Base Fee +	\$250.00
Per Acre Fee	\$100.00
Zoning Map Amendments - Multiple Family Districts	
Base Fee +	\$250.00
Per Acre Fee	\$100.00

Non-Residential Zoning Districts

Zoning Map Amendments	
Base Fee +	\$300.00
Per Acre Fee	\$100.00

Special District Applications

Village Residential Overlay	\$250.00
JMA-O, Jonesboro Municipal Overlay District	\$250.00
Planned Development District	
Fee per stage (Preliminary, Final, Modifications)	\$250.00

Board of Zoning Appeals Fees

Residential Appeal Fees	\$100.00
Commercial Appeal Fees	\$200.00
Conditional Use (MAPC)	\$200.00
Compatible Non-Comforming Use (BZA)	\$200.00

Subdivision Planning Fees

Minor Plats & Replats (Administrative Approvals):	
Base Fee	\$200.00
Reviews requiring MAPC Approval)	
Subdivisions: 0 to 20 acres	
Base Fee +	\$250.00
Per Lot Fee	\$4.00
Subdivisions: 0 to 20 acresOver 20 to 40 acres	
Base Fee +	\$500.00
Per Lot Fee	\$4.00
Subdivisions: 0 to 20 acresOver 40 acres	
Base Fee +	\$1,000.00
Per Lot Fee	\$4.00

Off-Site signs (Billboards)	\$500.00
High Rise Interstate Signs (per face)	\$250.00
Bulletin Board	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Construction Sign	
Base Fee	\$50.00
Ground Sign New	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Wall & Awning Signs	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Directional Sign	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Pole Sign	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Marquee Sign	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Corner or Interior Parcel Sign	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
Promotional Event Signs:	
a. Promotional Event	
Base Fee	\$50.00
b. Special Event Sign/banner	
	\$35.00
c. Grand Opening Sign	
	\$35.00

Mapping and Duplicating Services

8 1/2"x11" Copies (Blk/Wht):	
Fee Per Page	\$0.10
8 1/2"X11" Maps (Color Map) Fee Per Page	
Fee Per Page	\$0.50
Over size pages	
Fee Per Page	\$5.00
Zoning Resolution	
Fee Per Page	\$0.30
Zoning Resolution	
Plus Postage (if applicable)	\$10.00
Zoning Map (36"x50")	
Fee Per Page + Postage	\$25.00
Land Use Map (36"x44")	
Fee Per Page	\$20.00
11"x17" Maps	
Fee Per Page	\$1.00
Property Owner Search/Plat Map	
Fee Per Page	\$25.00
Zoning Certification/Verification Research Letter (Certifying Zoning on a parcel)	
Fee Per Page	\$36.00

*Applicants pay all charges for publications and recordings on Final Development Plans and Variations, Public Notices & Legal Ads
Please make all checks payable to: City of Jonesboro*

ORD-09:087; ORD:-09:088; RES-09:161: 11/17/09