



**APPLICATION FOR COMMERCIAL BUILDING & ZONING PERMIT  
- INCLUDES MULTI-FAMILY 3+ UNITS**

Planning & Zoning, P.O. Box 1845, Jonesboro, AR 72403 – (870) 932-0406, fax (870) 336-3036  
www.jonesboro.org

<b>(OFFICE USE ONLY) PERMIT NO. ISSUED:</b>		<b>DATE:</b>
<b>Property Information</b>		Parcel No. (if known) _____
Address:	City:	
Zoning Classification:		
Please describe proposed use:		
<b>Applicant's Name:</b>		
Address:		
City:	State:	ZIP Code:
Phone:	Email Address:	
Arkansas Contractor License #:	Privilege #:	
<b>Owner's Name:</b> (If Same, Input Same)		
Address:		
City:	State:	ZIP Code:
Phone:	Email Address:	
<b>Asbestos Requirement (State of Arkansas):</b> State regulations require contractors to have lead and asbestos inspections prior to renovation or alterations of commercial structures. You are required to contact: Arkansas Department of Environmental Quality (ADEQ) at: 501-682-0718.		
Three (3) Copies of Site Plan: Yes / No <i>(Please circle)</i>	Three (3) Complete Set of Construction Documents: Yes / No <i>(Please circle)</i>	
Type of Construction:	Code Review Included: Yes / No <i>(Please circle)</i>	
Seismic Zone #3 Signed Certification: Yes / No <i>(Please circle)</i>		
Engineering Firm:		
Engineer's Certification and Signature: Yes / No <i>(Please circle)</i>	Phone:	
Address:	City:	State:
Architectural Firm:		
Architect's Certification and Signature: Yes / No <i>(Please circle)</i>	Phone:	
Address:	City:	State:
CONTRACTED PRICE OF PROJECT: \$		
Flood Plain: Yes / No <i>(Please circle)</i>	Flood Zone District:	
Elevation Certificate Required: Yes / No <i>(Please circle)</i>		
FEMA CLOMA/LOMA Required: Yes / No <i>(Please circle)</i>	GF Issuance:	Certificate #:

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<b>TYPE OF IMPROVEMENT:</b>	<b>PROPOSED USE:</b>
New Building:	Multi-Family:
Addition:	Institution:
Interior Alteration:	Assembly:
Demolition:	Industrial:
Moving:	Business:
Foundation Only:	Storage:
Change of Use:	Mercantile:
Sign:	Hazardous:
Site & Drainage/Grading Permit:	

Other:

**COMMENTS (OFFICE USE ONLY)**

Planners Remarks:

Fire Inspections Remarks:

Sanitation Department Remarks:

Engineering Remarks:

Building Department Remarks:

Review Status:

Zoning Dept.:	Engineering Dept.:	Fire Marshall:	Building Dept.:
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**APPLICANT'S CERTIFICATION**

I certify that the answers to the above questions and any statements made on same are true and complete to the best of my knowledge.

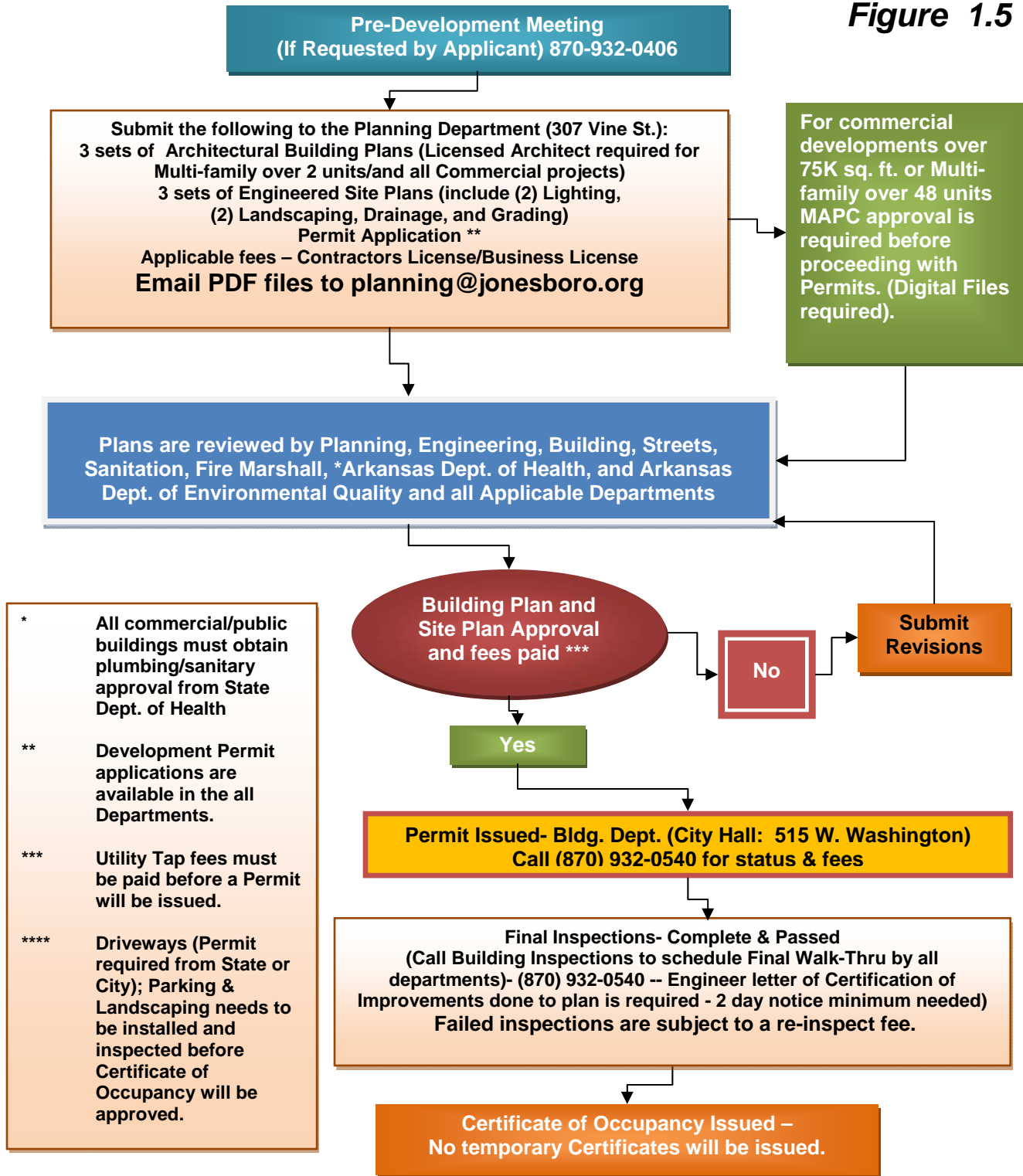
Print Name :	Designation:	Phone/Fax:
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Email:

<b>Signature:</b>	Date:
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# Zoning & Building Permit: Multi-Family 3+ units/Commercial

Figure 1.5





# City of Jonesboro Planning Department

Planning/Zoning Fee Schedule (Effective January 4, 2010)

**Fee Description**

**Fees**

## Single Family Residential Approvals- Planning Review

New Single Family Dwelling (per structure)	\$50.00
New Multiple Family Dwellings (per plan submittal)	\$100.00
Additions To Residential Dwellings (increase in footprint)	\$25.00
Detached Buildings and Other Accessory or Temporary Structure	\$25.00
Alterations or Repairs of Residential Dwelling	\$25.00
Swimming pools (above or below ground)	\$25.00
Walls, fences, decks, antenna towers & satellite dishes,	\$25.00
Multi-family Additions	\$50.00
Multi-family Accessory Structures	\$50.00

## Commercial Building Permits- Planning Review

(0) square feet to 10,000 square feet Commercial Building Area	\$250.00
10,001 square feet or more Commercial Building Area	\$500.00
Interior alterations or repairs of commercial or industrial structures	\$100.00
Awnings and Canopies	\$100.00
Accessory buildings,walls,fences,decks,antenna/cellular towers & satellite	\$100.00
Parking Lots	\$100.00
Landfill and Extraction (land use only)	\$500.00
Gravel Mining	\$500.00
Change of Use Certificate	\$35.00
Commercial Storage Tanks	\$100.00
Temporary Tents, Trailers & Structures	\$100.00

## Residential Zoning Districts

Zoning Map Amendments - Single Family Districts	
Base Fee +	\$250.00
Per Acre Fee	\$100.00
Zoning Map Amendments - Multiple Family Districts	
Base Fee +	\$250.00
Per Acre Fee	\$100.00

## Non-Residential Zoning Districts

Zoning Map Amendments	
Base Fee +	\$300.00
Per Acre Fee	\$100.00

## Special District Applications

Village Residential Overlay	\$250.00
JMA-O, Jonesboro Municipal Overlay District	\$250.00
Planned Development District	
Fee per stage (Preliminary, Final, Modifications)	\$250.00

## Board of Zoning Appeals Fees

Residential Appeal Fees	\$100.00
Commercial Appeal Fees	\$200.00
Conditional Use (MAPC)	\$200.00
Compatible Non-Comforming Use (BZA)	\$200.00

## Subdivision Planning Fees

Minor Plats & Replats (Administrative Approvals):	
Base Fee	\$200.00
Reviews requiring MAPC Approval)	
Subdivisions: 0 to 20 acres	
Base Fee +	\$250.00
Per Lot Fee	\$4.00
Subdivisions: 0 to 20 acres Over 20 to 40 acres	
Base Fee +	\$500.00
Per Lot Fee	\$4.00
Subdivisions: 0 to 20 acres Over 40 acres	
Base Fee +	\$1,000.00
Per Lot Fee	\$4.00

Off-Site signs (Billboards)	\$500.00
High Rise Interstate Signs (per face)	\$250.00
<b>Bulletin Board</b>	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
<b>Construction Sign</b>	
Base Fee	\$50.00
<b>Ground Sign New</b>	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
<b>Wall &amp; Awning Signs</b>	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
<b>Directional Sign</b>	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
<b>Pole Sign</b>	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
<b>Marquee Sign</b>	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
<b>Corner or Interior Parcel Sign</b>	
Base Fee	\$50.00
Square Foot Per Face Fee	\$1.00
<b>Promotional Event Signs:</b>	
a. Promotional Event	
Base Fee	\$50.00
b. Special Event Sign/banner	
	\$35.00
c. Grand Opening Sign	
	\$35.00

**Mapping and Duplicating Services**

<b>8 1/2"x11" Copies (Blk/Wht):</b>	
Fee Per Page	\$0.10
<b>8 1/2"X11" Maps (Color Map) Fee Per Page</b>	
Fee Per Page	\$0.50
<b>Over size pages</b>	
Fee Per Page	\$5.00
<b>Zoning Resolution</b>	
Fee Per Page	\$0.30
<b>Zoning Resolution</b>	
Plus Postage (if applicable)	\$10.00
<b>Zoning Map (36"x50")</b>	
Fee Per Page + Postage	\$25.00
<b>Land Use Map (36"x44")</b>	
Fee Per Page	\$20.00
<b>11"x17" Maps</b>	
Fee Per Page	\$1.00
<b>Property Owner Search/Plat Map</b>	
Fee Per Page	\$25.00
<b>Zoning Certification/Verification Research Letter (Certifying Zoning on a parcel)</b>	
Fee Per Page	\$36.00

*Applicants pay all charges for publications and recordings on Final Development Plans and Variations, Public Notices & Legal Ads  
Please make all checks payable to: City of Jonesboro*

ORD-09:087; ORD:-09:088; RES-09:161: 11/17/09