

**Policy for use by City of Jonesboro Parks and Recreation Department
Rotary Club of Jonesboro Centennial Plaza**

The Rotary Club of Jonesboro Centennial Plaza is a gift to the City of Jonesboro during the club's 100th anniversary celebration. This city-owned property is intended to help transform downtown by providing common ground and bringing diverse segments of the community together. Whether to share in scheduled activities or simply enjoy being outdoors, the space offers opportunities for local events, festivals, and celebrations, and additional recreational activities. Policies for usage will encourage participation from all sectors of the community within the scope of the Parks and Recreation Department.

1. Scheduling of the Rotary Club of Jonesboro Centennial Plaza will be under the direction of The City of Jonesboro Parks and Recreation. The city does not provide facilities for the purpose of:
 - a. Any illegal activities
 - b. Any activities by which their nature would not allow them to be conducted in a public place. City facilities are considered to be property of the citizens of Jonesboro and are not subject to laws protecting individuals regarding acts on private property. Admittance may not be barred to Parks personnel, city officials or members of the press.
 - c. Activities which could damage the facility or are an unsuitable use.
2. If the facility or City equipment is damaged or left excessively dirty during the course of the any event, cost of clean-up and/or damages will be charged to the renter under the direction of the Director of Parks and Recreation
3. Large events may be required to have security per city policy.
4. Use of the Rotary Club of Jonesboro Centennial Plaza will be permitted to individuals, for-profit and non-profit organizations conducting an activity that is consistent with the mission statement of Rotary Club of Jonesboro Centennial Plaza.
5. A \$100 rental will be required to reserve the Rotary Club of Jonesboro Centennial Plaza for events. Exceptions include those events sponsored in part by City of Jonesboro, Rotary Club of Jonesboro, The Foundation of Arts, The Downtown Jonesboro Association, or local public-school groups. Casual, unscheduled use of the Plaza is permitted within normal operating hours of city parks if not rented for other events. Such use (having lunch, daytime leisure activities etc.) will not warrant a deposit.
6. All promotional/marketing materials used for events taking place in the Plaza will be required to bear the correct full name, as the "Rotary Club of Jonesboro Centennial Plaza". The address of the venue is 327 South Church Street.
7. Anyone renting a City of Jonesboro facility is required to sign a form acknowledging understanding of the usage policies and that they indemnify and hold harmless the City of Jonesboro.
8. No public restrooms are provided at this site.
9. Fees are determined by Jonesboro Parks and Recreation with input from the Rotary Club of Jonesboro, and are non-negotiable.
10. Should an event or activity proposal not be governed by the established fees or policies, then the Parks and Recreation Director and the Mayor shall have the authority to establish fees and policy to govern the event.
11. The City of Jonesboro Parks and Recreation Department will govern and promote usage of the Plaza by existing park policy.